

GOODTIME QUILTERS BY-LAWS

Revised September 2022

ARTICLE ONE-NAME: The name of this organization shall be the Goodtime Quilters, herein referred to as the Guild.

ARTICLE TWO-PURPOSE: The purpose of this organization shall be to encourage, promote, and nurture quilting and quilters. We want to provide learning opportunities for new quilters and explore new techniques and present challenges for experienced quilters. The general meeting shall be centered around a program, demonstration or workshop, etc.

ARTICLE THREE-MEMBERSHIP: Membership shall be open to area quilters and others who support the purpose of the Guild by their interest in preserving the heritage of quilting. Members shall pay annual dues as established by the membership. As part of their support for the annual Guild Quilt Show Fund Raiser, each member shall be responsible for selling \$10 in raffle tickets. All dues paying members are expected to volunteer 2-3 shifts at the annual Guild Quilt Show. A member must have been a paying member for a minimum of three months before attending a special Guild paid function, such as a bus trip or Guild retreat.

HONORARY MEMBERSHIP: Members may be moved to Honorary Member status by vote of the membership provided said person has been a paid member for a period of not less than three (3) years. Honorary members are those who cannot attend meetings due to disability. Honorary members shall enjoy all benefits of membership, except voting, and will not pay annual dues.

If regular dues are not paid by the end of the calendar year, i.e: December 31st, membership is no longer valid and the member reverts to "guest" status and is not eligible to either participate in activities of the guild or vote on any measure. A guest may attend three meetings per calendar year without paying dues.

A current member is not eligible for prorated dues if these are available.

PRO-RATED DUES: Regular dues, which are due at the yearly business meeting, are as voted on by the membership at its second July meeting. These dues are for the following calendar year and shall be paid by check if possible. If unable to pay by check and are paying by cash, a receipt will be given by the Treasurer or Treasurer's designee. Any new member, who has not previously been a member, joining at or after the July meeting shall pay ½ the established amount of dues and shall pay the current amount when dues are paid at the next business meeting. Any new member joining after the yearly business meeting shall pay the full currently established amount of dues. A new member joining in January through June shall pay the full amount of the established dues.

ARTICLE FOUR-OFFICERS:

Section I: Officers.

- A. Elected Officers. There shall be a president, first vice-president(s), second vice-president(s), secretary and treasurer of the Guild. Only members of the Guild shall be eligible for office.
- B. Appointed Officers. The appointed officers of the Guild shall be historian, email communication POC and sunshine. Other officers and offices can be established as deemed necessary to carry on the work of the Guild.

Section II: Duties.

A. President. Shall:

1. Preside at all meetings of the Guild and the Executive Committee.
2. Serve as an ex-officio member of all committees except the nominating committee.
3. Appoint chairpersons of all committees and any additional chairpersons needed to carry on the business of the Guild.
4. Co-chair the annual Quilt Show.
5. Provide a copy of the meeting agenda to the secretary.

B. First Vice Presidents. Shall:

1. Have a primary responsibility for program planning.
 - a. The first year of tenure will be used for planning and preparation of program presentations for the following year, and to assist the current vice presidents in workshop sign-up and associated fee collection.
 - b. The second year of tenure will be used to preside over program presentations.
2. Preside in the absence of the President.
3. Co-chair the annual quilt show.
4. Announce the Show & Tell segment at each regular meeting.
5. Take attendance and report same to the secretary.

C. Second Vice Presidents. Shall:

1. Oversee construction of the Guild Raffle Quilt.
2. Schedule the meeting hospitality committee.
3. Purchase kitchen supplies for the meeting hospitality committee.

D. Secretary. Shall:

1. Record and keep in their custody, the minutes of all meetings of the Guild and the executive committee.

2. Have available for reference at all meetings, a copy of the Guild by-laws and of officers, committee chairpersons and members.
3. Determine the quorum when any business is transacted by the Guild.
4. Have charge of such correspondence of the Guild as delegated to her by the president.
5. Notify members of special meetings.
6. Perform such duties as are requested by the president.
7. Shall forward a copy of each meeting's minutes to the president, the email communication POC, and the website editor.
8. Send paper copies of the minutes to members who do not have email.

E. Treasurer. Shall:

1. Be responsible for collecting annual dues.
2. Receive all monies for the Guild.
3. Pay all bills as approved by the Guild.
4. Keep a proper set of books.
5. Provide a regular financial report to the Guild on an annual basis and at such other times as requested by the president or membership.
6. Keep a list of all members' names, addresses, telephone numbers and email addresses.
7. Establish a budget for each year in cooperation with the executive officers and a committee of the membership.
8. Forward a copy of each month's Treasurer's Report to the current president and secretary.

Section III: Vacancies. A vacancy in any office of the Guild shall be filled for the unexpired term by a member appointed by the executive committee.

Section IV: Tenure. Officers shall take office on January 1 and shall be eligible for re-election to the same office for one consecutive term, a total of two consecutive terms. Each term equals one year with the exception of each term being two years for First and Second Vice President officers.

Section V: Nominations. The executive committee shall select a nominating committee for the ensuring year no later than the April meeting. The committee shall consist of three or more members with representation of the executive committee and the general membership. The Guild membership shall approve the members of the nominating committee. Nominees shall be announced to the membership at least two weeks before the election. Nominations may be made from the floor with the consent of the nominee.

Section VI: Elections. Elections shall be held at the September meeting or its equivalent date of the Guild. Voting shall be by ballot and a majority of the votes cast shall be necessary for election. When there is but one nominee for office, the vote may be taken by voice.

ARTICLE FIVE-EXECUTIVE COMMITTEE: The executive committee will be composed of the elected officers of the Guild.

Section I: Duties. Shall:

- A. Carry on the business of the Guild in conformity with the policies of the organization and none of its actions shall conflict with action taken by the membership.
- B. Have the general power to administer the affairs of the Guild between meetings and report its actions to the Guild.
- C. Recommend to the Guild establishment of special and standing committees as needed.
- D. Provide for annual audit of the books.
- E. Establish an annual budget as outlined in the Treasurer's duties to be approved by December 31st.

Section II: Meetings. The executive committee shall meet at the request of the president or any two members of the executive committee.

ARTICLE SIX-COMMITTEES: There shall be standing and special committees as required by the business of the Guild. The president shall appoint chairpersons for the committees. Committee chairpersons may select committee members in consultation with the president. Business of the committees shall be reported to the membership regularly.

Section I: Standing Committees.

- A. The Sunshine Committee chairperson shall make the membership aware of the health and well being of the members. They shall remember ailing members with cards and other contacts as needed. (Amendment added-July 2004). Upon the death of a member only, an appropriate acknowledgement of that death will be sent. This may include any of the following: flowers, donation to the charity of the family's choice or a donation to the organization listed in the member's obituary.
- B. The Email Communications POC will issue Guild information to the members via email.
- C. Chairpersons of Shows and Exhibits. Chairpersons shall be appointed to coordinate the Guild's activities at the Annual Quilt Show and any other similar activity. A policy regarding quilts shows has been developed which limits participation to Guild members only.
- D. Meeting Hospitality Committees. Meeting Hospitality Committees will be established by sign-up upon payment of dues. The second vice-presidents shall coordinate this activity.
 - a. Every member is expected to serve on at least one (1) refreshment committee per calendar year. If unable to participate in food preparation, the member shall make a contribution of the amount as voted on by the membership at its (August*) meeting to the Refreshment Committee Chairman the month before the member is to serve on the refreshment committee.

- b. At the time of payment of dues, a member may choose to opt out of the Hospitality Committee. Members who chose to opt out of the committee will not be permitted to participate in the lunch program until membership dues are collected for the next year. (At this time the member has the option again to participate or not participate.)
 - c. By previous membership vote, executive officers and the Website Editor are exempt from Hospitality duty for the term of their office.
- E. A chairperson of the Master Quilter Committee shall be appointed by the President to consider candidates and criteria. The Chairperson shall be a Master Quilter.

No member who is chosen as Master Quilter may be the featured quilter at the Goodtime Quilter's Annual Quilt Show in the year they are elected to this honor. They are eligible in any subsequent year as long as they are still a member of the Goodtime Quilters Guild.

Section II: Special Committees. Special committees may be established and abolished as needed.

ARTICLE SEVEN-MEETINGS:

Section I: Meetings.

- A. Annual Meetings. The annual meeting shall be held at the regular meeting time in October for the purpose of collecting annual dues, receiving records and reports of officers, committees, and for such other business as may properly arise.
- B. Regular Meetings. Regular meetings shall be held on the first Thursday of each month at a time agreed upon by the membership, subject to variation as agreed upon or voted upon by the membership. The regular meeting may be cancelled by the president at her discretion.

Section II: Quorum. Two-thirds percent of membership in attendance at the time of the vote shall constitute a quorum.

Section III: Annual Budget. The annual budget shall be presented to the membership for approval at the December meeting for the coming year. (Amendment enacted in 2007)

ARTICLE EIGHT-PROPERTY: The title of all property, funds and assets of the Guild shall be, at all times, vested in the Guild for the joint use of the members and no member or group of members shall have any severable right to all or any part of such property. The membership shall have complete control over the acquisition, administration and disposition of its property

ARTICLE NINE-AMENDMENTS TO THE BY-LAWS:

Provisions of these by-laws may be amended by a two-thirds majority vote of those present and eligible to vote at any regular meeting.

Notice of such proposed changes shall have been given at the previously regular meeting, in writing or by other means such as by email or website, at least two weeks before the meeting at which the amendment is to be acted upon.

The by-laws shall be reviewed by the executive officers yearly. Suggested changes will be presented to a By-Laws Committee to be reviewed. Any suggested change, revisions or additions shall be presented to the membership for review and vote. A vote of the membership is required for passage and implementation of proposed changes.

This edition of the Goodtime Quilters By-Laws was reviewed, revised and approved by the membership in September 2022.